

Morley Town Deal Board

Minutes

Thursday 11 March 2021

10:00 – 12:00

Zoom Meeting

Attendees

Councillor Helen Hayden	<i>Executive Member, Climate Change, Transport and Sustainable Development, Leeds City Council</i>
Mark Goldstone	<i>Head of Policy and Business Representation, West and North Yorkshire Chamber of Commerce</i>
Councillor Robert Finnigan	<i>Morley Town Council</i>
Steven Foster	<i>Director, Land Securities</i>
Gerald Jennings (Chair)	<i>Director, G.R. Jennings Properties Ltd</i>
Rachael Kennedy	<i>Morley Town Centre Manager</i>
Reverend Anthony Lee	<i>Leader, Morley Community Church</i>
Cameron Stephenson	<i>Constituency Office Manager, Office of Andrea Jenkyns MP (Sub)</i>
Martin Farrington	<i>Director of City Development, Leeds City Council</i>
Councillor Wyn Kidger	<i>Morley South ward member</i>
Councillor Neil Dawson	<i>Morley South ward member</i>
Councillor Andy Hutchison	<i>Morley North ward member</i>

Apologies

Andrea Jenkyns, Member of Parliament, Morley and Outwood

Dawn Ginns, Morley Resident

Rebecca Greenwood, Policy Officer, West Yorkshire Combined Authority

In Attendance

Adam Brannen	<i>Head of Regeneration, Leeds City Council</i>
Jessica Ashton	<i>Senior Regeneration Officer, Leeds City Council</i>
Daniel Broadbent	<i>Regeneration Officer, Leeds city Council</i>
Samuel Lewis	<i>Principal Regeneration Officer, Leeds City Council</i>
Claire Simms	<i>Regeneration Support Officer, Leeds City Council (Minutes)</i>

1.0 Introductions and Apologies **ACTION**

- 1.1 Apologies were received from Andrea Jenkyns, Dawn Ginns and Rebecca Greenwood.
- 1.2 The Chair introduced Cllr Hayden, Executive Member for Climate Change, Transport and Sustainable Development.

2.0 Declaration of Interests

- 2.1 No interests were declared.

3.0 Chairs update

- 3.1 The Chair gave a verbal update on the progression of the White Rose station and Capitol Park. The Capitol Park development may bring up to 2,000 new jobs to the Morley district.

4.0 Minutes of the last Meeting and Matters Arising

- 4.1 The minutes of the last meeting were agreed.

5.0 Morley Town Deal offer

- 5.1 Morley has been announced as one of 45 towns across the UK to be offered a Town Deal. The offer to Morley is £24.3m, and the details of this offer are set out in a Heads of Terms document.
- 5.2 The Morley Town Deal Heads of Terms are an agreement between the Morley Town Deal Board, Leeds City Council and government. The agreement of all parties is required by the 24 March 2021 in order to take up this offer. Approval from the Morley Town Deal Board is sought to the Heads of Terms offer from government to Morley.
- 5.3 MF asked for a piece of work to be done in parallel to the Heads of Terms to determine what resources are needed and who manages the various processes once funding is received. As Lead Council LCC are the administration body but across the seven projects proposed there may be a number of additional contracting bodies with responsibilities relating to the delivery of the Town Deal. **SL / JA**
- 5.4 The board agreed to the Heads of Terms offer.

6.0 Business case development

- 6.1 Following submission of detailed plans and confirmation of spending priorities, Morley will have 12 months to complete business cases for the projects being taken forward. This will be in line with local business case assurance process, with suitable accountability and decision-making responsibility through the Lead Council and in partnership and collaboration with the Town Deal Board. JA8 gave a verbal update of the assurance process set out in the agenda pack.
- 6.2 The Chair asked SL for clarity about what work needs to be done in the next 2 months as opposed to the next 12 months.
- 6.3 In the next 2 months high level details about business case assurance will need to be developed and then the details of the full business cases will be developed within 12 months. These two processes can be done in parallel.
- 6.4 JA presented the indicative governance structure that was circulated with the papers. To provide input to, and scrutiny of, the development of business cases the governance processes supporting the Morley Town Deal will be supplemented by a Leeds City Council Programme Board and Morley Town Deal Board 'Working Groups' consisting of lead Board Members alongside wider relevant interests and community representatives.
- 6.5 As well as the four agreed working groups the board would like to have a community engagement working group. RK and the Chair to meet to discuss the next steps and will bring back a proposal to the next board meeting.
- 6.6 A discussion took place about which working groups board members would like to be involved with. Following this the Chair will update the working group matrix and circulate. **Chair / RK**

7.0 Accelerated funding

- 7.1 Works to Morley Bottoms are underway but have been delayed by a burst water main. LCC Highways Officers are working with Yorkshire Water to resolve. There was a discussion about the importance to businesses at Morley Bottoms for the pedestrianised section of this work to be completed by 12 April. Work will commence on the park improvements in April and is well on the way to completion by the end of the year.
- 7.2 The board raised concerns and lack of communication issues were discussed. MF asked to be fully briefed on the situation at Morley Bottoms and will come back to board members with a set of two actions. One set of actions for communications going forward and one set of actions for the businesses effected by the delayed works. **SL / DB**

8.0 Board membership and recruitment

- 8.1 In line with the recruitment process that took place in August 2020 in terms of board membership an open recruitment and appointment process would have
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to take place for any new members. The board agreed that current membership reflected the towns population.

- 8.2 There are no requirements for the size of the working groups but the Chair would recommend there should be a minimum of two or three individuals and no more than ten for management purposes. In terms of recruitment to the groups the Chair suggested that board members have conversations with any relevant groups.

9.0 AOB

10.0 Date and time of next meeting

- 10.1 Monday 12 April 2021 at 1pm